

(Affiliated to the University of Rajasthan) Bakshawala, JDA Scheme, Vatika road , Sanganer Jaipur-302029

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CODE OF CONDUCT FOR STUDENTS

PREAMBLE

BSN COLLEGE JAIPUR is committed to maintain, endorse a culture of conduct that showcases excellence, intellectual openness, inclusiveness, justice, integrity, fairness, respect, equity and accountability. It expects students to uphold these standards in their day-to-day decisions, actions, and interactions. The code of conduct is necessary to mark the boundaries of this needed order. Students continue to be subject to the laws of the land while at the campus, and violations of those laws may also constitute violations of the code. Students are expected to abide by the Code of Conduct.

RESPONSIBILITIES OF STUDENTS

- 1. Shall read, understand and comply with institutes policies and take responsibility for actions
- Shall abide by the institutions policy to value and support an institute community that is
 diverse in gender, caste, creed, religion, region, nationality, educational background, talent,
 skill, and experience.

STUDENT COMMITMENT

- 3. Shall be in time to the institution.
- 4. Shall be regular and punctual to the classes and maintain 75% attendance to be able to appear for final examination.
- 5. Follow the instructions of the teacher carefully in the classrooms.
- 6. Maintain perfect order and strict silence inside the lecture hall/drawing hall/laboratories/clubs and the corridors.
- 7. Be attentive in class, to bring calculators, drafter, charts and data handbooks as per the schedule of the classes.
- 8. Meet all deadlines of assignments, submission of projects, records and posters.
- 9. Abide by the rules of various laboratories and not damaging the equipment.
- 10. Cultivate the habit of looking at the notice boards of the institute/department every day.
- 11. Attend all counseling sessions convened by their mentors and feel free to explain their academic/personal/career difficulties and seek solutions.



ACADEMIC MISCONDUCT

12. To note, to follow principles of progressive discipline and any violence on the campus,

destruction of the institute's property, manhandling of a person in the campus, and

misbehavior with girl students will be viewed seriously. Erring persons will be liable for

academic or financial consequences, if sustained they will be liable to disciplinary action

such as suspension or rustication for specific period etc.

13. Note that defacing of the campus buildings, walls by writing on them or sticking bills,

posters is prohibited. Also damaging the notices and posters displayed in the departments is

forbidden.

DISCIPLINARY MISCONDUCT

14. Academic integrity must be maintained while pursing academic studies. To falsify or alter

records of academic performance is an academic misconduct. To note that all types of

malpractices and unfair means in the examination hall inclusive of the assault on

invigilators, misbehaving in the examination hall, enabling other students to be dishonest

and impersonation are serious and punishable offences.

15. Participate in various events, seminars, workshops organized by the institution and

contribute towards their success.

16. Student participation is encouraged and must be strengthened through the involvement of

students in all levels of college governance.

17. When attending events outside the campus and representing the institution, the code of

conduct will still be in effect.

CAUSING DISREPUTE TO OTHER STUDENTS

18. Communicate opinions to others in a fair and constructive manner.

19. Voice any differences of opinion respectfully and directly to those members with whom you

disagree and not in common areas.

20. Shall dressed in respectable attire, keep personal hygiene, tidiness, be well groomed and

wear the institutes identity cards at all times.

21. Use Institutes resources (facilities, equipment supplies, vehicles) lawfully

Code of Conduct Manual

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- 22. Avoid use of mobile phones in classrooms and common areas.
- 23. Not to form any formal and informal groups on the basis of caste, community and religion.
- 24. To note that the scholarship amount will be released only when all the scholarship holders put in 75% attendance very month/in the academic year.

IQAC Head
BSN College Sanganer
Jaipur



Principal
(Dr. SAROJ JANGIR)
BSN College, Sanganer
Jaipur

- 25. To furnish in their own interest, the change in the address of father/guardian, if any, to the office/department as soon as they return from summer.
- 26. Students are prohibited from speaking on behalf of, or for, college with any media organization or publication without written permission of the Office of college Communications.
- 27. Violation of University rules is strictly prohibited.
- 28. Promote sustainability and reduce the impact on environment in all our actions.
- 29, Make the institution a safe place to work and learn. Adhere to good health and safety practices and comply with all health and safety laws and regulations. All students of the institution should abide by this policy. The institution will not tolerate unethical. Conduct and violations are subject to disciplinary actions.
- 30. The aggrieved student would submit in writing his/her grievance to the Registrar/ Office Superintendent.

PUNISHMENT AND PENALTIES

Warning, suspension, monetary fines, dismissal, upholding of degree are the program of actions which maybe taken when a student has been found to have violated the student code of conduct.

IQAC Head
BSN College Sanganer
Jaipur



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